

Minutes, December 4, 2018

**SCOTTSDALE PREPARATORY ACADEMY****Board of Directors****Approved Minutes**

Date: December 4, 2018

Time: 10:50 a.m.

Location: Great Hearts Lead Office

A meeting of the Great Hearts Academies-Scottsdale Preparatory Academy Board of Directors was held at Great Hearts Lead Office, 4801 E. Washington St., Suite 250, Phoenix, AZ 85034, pursuant to A.R.S. 38-431.02, notice having been duly given.

**I. Call to Order**

Mr. Ellison called the meeting to order at 11:06 a.m. The following directors/administrators were present/absent:

<b>Directors</b>	<b>Office</b>	<b>Present</b>	<b>Absent</b>	<b>Notes</b>
Andrew Ellison	President	X		By phone
Amanda Shearer	Vice President	X		By phone
Matthew Everroad	Secretary		X	
Lisa Armstrong	Director	X		By phone
Stephen Philabaum	Director		X	
Cindy Coughlon	Director	X		By phone
<b>Administration/Guests</b>				
Alison Chaney	Headmaster, Scottsdale Prep	X		By phone

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Jennifer Bradshaw	Manager of School Accounting, GH		X	
Elvia Barbosa	Sr. Accountant, GH		X	
Paola Gale	Director of Academy Giving, SPA and ACS		X	
Ramsey Margison	Director of Financial Planning and Analysis		X	
Tom Doeblor	ESS National Director, Great Hearts	X		
Diane Bishop	Director of Academy Governance, Great Hearts	X		

## II. Call to the Public

Mr. Ellison made a call to the public at 11:06 a.m. No public present.		
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**III. Approval of Consent Agenda**

<p>A. Approval of minutes from June and July meetings</p> <p>B. Approval of change of the mailing address of the school from 3102 N. 56<sup>th</sup> St., Suite 300, Phoenix, AZ 85018 to 4801 E. Washington St., Suite 250, Phoenix, AZ 85034</p> <p>C. Approval of 2019-2020 School Calendar</p> <p>D. Approval of Great Hearts Gift Acceptance and Fundraising Policy</p>	<p>Ms. Shearer made a motion that the Board approve the consent agenda, seconded by Ms. Armstrong, all in favor, none opposed, motion carried at 11:07 am.</p>
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**IV. Approval of the School Special Education Policies and Procedures**

<p>Mr. Doebler discussed the changes and updates.</p>	<p>Ms. Shearer made a motion that the Board approve the Scottsdale Preparatory Academy Special Education Policies and Procedures, seconded by Ms. Coughlon, all in favor, none opposed, motion carried at 11:08 a.m.</p>
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**V. Announcements/Adjournment**

	<p>Mr. Ellison announced he is resigning from the board due to his move to Texas. He then adjourned the meeting of the Board at 11:08 a.m.</p>
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 Submitted by Board Secretary, Matthew Everroad

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 Date

Gena McFarland, Scribe